



**When accessing a Zoom session hosted by your teacher, remember that this is an extension of the classroom and you should conduct yourself as you would in a classroom.**

**This includes:**

- Join Zoom sessions from an environment that is quiet, safe and free from distractions, in a space within earshot of parents/carers. A kitchen table, home office or family space is recommended.
- Be on time for any interactive session.
- Behave respectfully towards the teacher and other pupils during the session.
- Be dressed appropriately for learning in home clothes (e.g. no pyjamas).
- Please do not eat or prepare food during the live session.
- Remain attentive during live sessions and ensure that you are free from distractions.
- You may wish to use headphones to listen to your teacher in zoom sessions if it helps to avoid distractions.
- Have any resources you may need or have been asked to bring to hand. It is a good idea to have a pen/pencil and paper available to use.
- You will follow the instructions from your teacher and will mute and unmute when you are asked to.

*Your wellbeing and safety remains our top priority, even when you are not at school. If you have any worries at all, please share them with an adult you trust.*

Further advice on keeping your child safe online can be found at:

- <https://www.saferinternet.org.uk/advice-centre/parents-and-carers>
- <https://nspcc.org.uk/keeping-children-safe/online-safety/>
- <https://childnet.com/parents-and-carers/parent-and-carer-toolkit>
- <https://www.thinkuknow.co.uk>
- <https://www.childnet.com/ufiles/Supporting-Young-People-Online.pdf>

If you have any pastoral or safeguarding worries or concerns, or if you are worried about something you or your child sees online, please contact the school office 01225782315 or [admin@holt.wilts.sch.uk](mailto:admin@holt.wilts.sch.uk) .